

Company Name

Detailed Expense Estimates
Shaded cells are calculations.



PLANNED EXPENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YEAR
Employee Costs													
Wages	\$85,000.00	\$85,000.00	\$85,000.00	\$87,500.00	\$87,500.00	\$87,500.00	\$87,500.00	\$92,400.00	\$92,400.00	\$92,400.00	\$92,400.00	\$92,400.00	\$1,067,000.00
Benefits	\$22,950.00	\$22,950.00	\$22,950.00	\$23,625.00	\$23,625.00	\$23,625.00	\$23,625.00	\$24,948.00	\$24,948.00	\$24,948.00	\$24,948.00	\$24,948.00	\$288,090.00
Subtotal	\$107,950.00	\$107,950.00	\$107,950.00	\$111,125.00	\$111,125.00	\$111,125.00	\$111,125.00	\$117,348.00	\$117,348.00	\$117,348.00	\$117,348.00	\$117,348.00	\$1,355,090.00
Office Costs													
Office lease	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$9,800.00	\$117,600.00
Gas		\$400.00	\$400.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$400.00	\$400.00	\$2,300.00
Electric	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
Water	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$480.00
Telephone	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$3,000.00
Internet access	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$2,160.00
Office supplies	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
Security	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$7,200.00
Subtotal	\$11,370.00	\$11,770.00	\$11,770.00	\$11,470.00	\$11,470.00	\$11,470.00	\$11,470.00	\$11,470.00	\$11,470.00	\$11,470.00	\$11,770.00	\$11,770.00	\$138,740.00
Marketing Costs													
Web site hosting	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,000.00
Web site updates	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$1,000.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$1,000.00	\$4,000.00
Collateral preparation	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$20,000.00
Collateral printing	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
Marketing events	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$33,000.00
Miscellaneous expenses	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
Subtotal	\$8,100.00	\$3,100.00	\$3,100.00	\$11,100.00	\$3,100.00	\$3,900.00	\$8,100.00	\$6,100.00	\$3,100.00	\$8,100.00	\$3,100.00	\$6,900.00	\$67,800.00
Training/Travel													
Training classes	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$24,000.00
Training-related travel costs	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$24,000.00
Subtotal	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$48,000.00
TOTALS													
Monthly Planned Expenses	\$131,420.00	\$126,820.00	\$126,820.00	\$137,695.00	\$129,695.00	\$130,495.00	\$134,695.00	\$138,918.00	\$135,918.00	\$140,918.00	\$136,218.00	\$140,018.00	\$1,609,630.00
TOTAL Planned Expenses	\$131,420.00	\$258,240.00	\$385,060.00	\$522,755.00	\$652,450.00	\$782,945.00	\$917,640.00	\$1,056,558.00	\$1,192,476.00	\$1,333,394.00	\$1,469,612.00	\$1,609,630.00	